

VILLAGE OF SISTER BAY SPECIAL BOARD OF TRUSTEES MEETING MINUTES
THURSDAY, MARCH 31, 2016
SISTER BAY-LIBERTY GROVE FIRE STATION – 2258 MILL ROAD

The March 31, 2016 special meeting of the Village of Sister Bay Board of Trustees was called to order by Village President Dave Lienau at 2:10 P.M.

Present: President Lienau and Trustees Pat Duffy, Scott Baker, Nate Bell, John Clove, Kathy Enquist and Nora Zacek.

Staff Members: Village Administrator Zeke Jackson, Finance Director Tasha Rass and Assistant Administrator Janal Suppanz.

Others: Jackson Parr, Dawn Nawrot and Grant Arndt

Approval of the Agenda as published:

A motion was made by Duffy, seconded by Zacek that the Agenda for the March 31, 2016 special meeting of the Village of Sister Bay Board of Trustees be approved as presented. Motion carried – All ayes.

Comments and correspondence:

Lienau noted that no new correspondence had been received and asked if anyone wished to comment regarding a non-agenda item. No one responded.

Item No. 1. Consider and discuss a recommendation from Attorney Nesbitt concerning a Privilege in the Street License for a property located at 2373 Parkview Drive; Consider appropriate motions for action:

Jackson noted that several years ago an Assessor's Plat was created in an attempt to clear up some of the property descriptions in the Village. Jeffrey Swanson is the Successor Trustee of the Richard K. Swanson Declaration of Trust dated May 26, 2000, and owns the property at 2373 Parkview Drive. As a result of the creation of the Assessor's Plat the property at 2373 Parkview Drive does contain encroachments upon the right-of-way of Parkview Drive. Mr. Swanson intends to sell his property and has requested that a Privilege In The Street License be issued for the previously mentioned property ASAP as a closing has been scheduled for next Wednesday. A copy of that document was included in the meeting packets, and the Board members jointly reviewed it.

A motion was made by Duffy, seconded by Baker that the Village Board approves the Privilege In The Street License for the property located at 2373 Parkview Drive which was reviewed at this meeting as presented. Motion carried – All ayes.

Adjournment:

A motion was made by Baker, seconded by Enquist to adjourn the meeting of the Board of Trustees at 2:34 P.M. Motion carried – All ayes.

Respectfully Submitted,



Janal Suppanz, Assistant Administrator